



**Caribbean Archives Association
A Regional Branch of the International Council on Archives (CARBICA)
c/o National Archives of Trinidad and Tobago
105 St. Vincent Street, Port of Spain, Trinidad and Tobago, West Indies**

20 January 2023

Dear Members of CARBICA:

The quadrennial term of office for the current Executive Council comes to an end in March 2023. In accordance with the Constitution of CARBICA, a General Assembly is being called for, *inter alia*, the election of a new Executive Council and to meet, as is customary, in conference as an association.

Please be advised that the Twelfth General Assembly of CARBICA (hereafter CARBICA XII) will meet in March 2023. The details of this meeting are as follows:

Date: Wednesday 22th to Friday 24th March, 2023

City, Territory: Port of Spain, Trinidad & Tobago

Mode of Meeting: Both in person and online attendance

Theme: “Get Yuh House in Orda!”: Aligning Caribbean Archives and Records for Digital (And) Sustainable Futures

About the Conference:

The last four (4) years (2019-2022) have been very eventful for the Caribbean region, especially for the records and archives sectors. We have experienced volcanic eruptions, fires, floods and pandemics, the implementation of remote work, the overnight demand for digital access to records and services, changes in legislative stipulations, the escalating politics of digital information, and the increasing use of digital platforms for information creation and sharing. Caribbean archives and records professionals have pivoted to meet the ever increasing demands for cultural preservation and digital capacity in order to acquire, maintain, preserve and provide access to records and archives. In this Conference, we meet to consider strategies for enabling protection and preservation of cultural heritage within the framework of Disaster preparedness and response as well as building regional capacity and confidence in digital records and archival work. Through workshops, lectures, panel discussions, and social networking events, CARBICA XII is aimed at enabling both professionals and institutions to “Get Yuh House in Orda”.

A Call for Nominations will be circulated separately outlining the process for nomination and participation in the elections. In addition, A Call for Dues will also be circulated to provide an opportunity to regularize one’s membership. Further details regarding the activities and itinerary of CARBICA XII will be circulated shortly.

We look forward to seeing you all at CARBICA XII and in our quadrennial General Assembly.

Sincerely,

Stanley H. Griffin, PhD

Secretary

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