



CARBICA XII
22TH – 24TH MARCH 2023
PORT OF SPAIN, TRINIDAD & TOBAGO

TO ALL MEMBERS OF CARBICA:

Call for Nominations to Executive Committee
Caribbean Archives Association (CARBICA)

Nominations are invited for all posts of the CARBICA Executive Committee 2023-2027. You are invited to nominate yourself or others for the following posts:

President	Vice-President
Treasurer	Secretary
Four floor members (without portfolio)	

Please note the following:

1. All nominated candidates must be up-to-date with regard to payment of membership fees;
2. Only Category A members are eligible for the posts of CARBICA President and Vice-President;
3. Category B members are eligible for all other posts;
4. Category C & D members are eligible for posts without portfolios;
5. All candidates must declare their interest in standing for one or more posts in writing. You should provide two supporting documents to accompany your letter declaring your candidacy and eligibility for office.
 - a. Please prepare a short Curriculum Vitae (CV), which describes your career to date.
 - b. Please write a Statement of Policy, outlining what you intend to do if you are elected. Both of these documents should not exceed two A4 pages in length.
6. Send these documents to the Elections Officer, **Cheryl Sylvester before the 13th February 2023. (contact CARBICA Mail Team for instructions)**
7. Ballot forms will be issued on **1 March 2023** and the **closing date for the reception of votes will be on 22 March, 2023 at the General Assembly in Trinidad and Tobago.** It is intended that the results of elections will be announced at the General Assembly in Trinidad and Tobago.
8. Candidates are responsible for securing voting members' support for their candidacy.

We look forward to your full participation in CARBICA's upcoming elections and at the General Assembly in March. Thank you for your interest and participation in this renewal exercise.

Stanley H. Griffin, PhD
Secretary,
16 January 2023